



**new construction
water treatment
drilling
service**

How to Change a Water Filter

Items needed

1. New filter (5 Micron string wound 4.5 x 10 recommended)
2. Access to water to rinse out filter housing
3. Bucket
4. Towel
5. Unscented household bleach
6. Extra o-ring (if needed)
7. Petroleum Jelly (if needed)
8. Filter wrench

* Call 405-388-2246 to order replacement filters and o-rings.

* We offer filter change service if needed.

Step 1.

Locate filter housing. Normally mounted on wall in utility closet. Big blue filter housing with black top and white bracket.

Step 2.

Isolate water filter

- Option 1. Turn off valves on both sides of filter.
- Option 2. Only have one valve. Turn off house valve and drain pressure in house.
- Option 3. If no valves, turn off well and drain system.

* will not be able to remove filter if there is water pressure on it.

Step 3.

Relieve Pressure from filter

- Place bucket or towel under filter to catch water.
- Push red button on top of filter until water stops.

www.JBWaterWell.com
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Step 4.

Remove and Replace Filter

- Slide filter wrench on blue filter housing from bottom
- Turn wrench to the left to loosen filter housing.
 - * Make sure bucket or towel is there to catch water.
 - * Housing is full of water and can be heavy.
 - * Locate black oring. (top of housing or in top piece)
- Remove and trash old filter.
- Clean and sanitize inside of filter housing.
- Insert new filter.
- Inspect old oring for stretching, tears, and flat spots.
 - * Replace oring if needed.
- Place oring on top of filter in groove

Step 5.

Reinstall filter housing

- Carefully reinstall housing by slowly inserting back up into filter base.
- Watching to not bump o ring off.
- Tighten housing to the right.
 - * Hand tighten only. Do not over tighten.
- Open valve quickly from water source to filter.
- Check for leaks.
- Turn house Valve back on.